

Date: April 26, 2017
To: Board of Directors
From: Neil McFarlane 

Subject: **RESOLUTION 17-04-29 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH SCHETKY NORTHWEST SALES, INC. FOR THE PURCHASE OF REPLACEMENT MINIVANS FOR THE PROVISION OF LIFT SERVICE**

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (Board) authorize the General Manager to execute a contract with Schetky Northwest Sales, Inc. (Schetky) for the purchase of replacement minivans for the provision of LIFT service.

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Reason for Board Action

Board approval is required for goods and services contracts obligating TriMet to pay in excess of \$500,000.

4. Type of Action

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

TriMet's current fleet for delivery of LIFT service consists of 253 lift-equipped mini-buses and 15 ramp-equipped minivans. Regular replacement of these vehicles is necessary. TriMet's FY2017 Adopted Budget includes capital funding for replacement of 26 LIFT mini-buses (which has already been completed) and replacement of 15 minivans (which is the subject of this Resolution).

The 15 LIFT minivans to be replaced by this contract are 2010 model year Dodge Caravans, averaging over 220,000 miles each as of April 2017.

6. Procurement Process

TriMet utilized a State of Oregon Department of Transportation, Public Transit Division Price Agreement to procure the minivans. The State of Oregon issued a formal competitive Request for Proposals (Opportunity No. 102-2041-14) for ADA-accessible buses, including minivans, and awarded contracts to four (4) vendors. Schetky was awarded one of the Price Agreements as a result of that solicitation.

Quotes were solicited from the two vendors on the State Price Agreement capable of manufacturing the minivans best suited to TriMet's needs. Schetky submitted the lowest and most advantageous quote per the comparison below:

2017 Ford Transit Van					
	Per Bus	x	15	=	Grand Total
Schetky	\$65,904.00	x	15	=	\$988,560.00
Creative Bus Sales	\$66,313.00	x	15	=	\$994,695.00

The proposed contract amount is \$988,560 for 15 Nor-Cal Ford Transit Transporter ramp-equipped minivans. The State of Oregon Department of Transportation, Public Transit Division Price Agreement leverages the demand for vehicles from all public transit agencies in the State, as well as other State Agencies, so the pricing is based on the collective demand from all of the various agencies. Staff has determined that the pricing is fair and reasonable and it is unlikely that a better price would be obtained through an open market solicitation.

7. Diversity

Schetky is a Portland, Oregon based dealer of ADA-accessible mini-buses, minivans, and school buses, procured from industry suppliers of such vehicles. Schetky is not a certified firm, nor are there any subcontracting opportunities. Their workforce diversity is 18.2% female and 23.6% minority, with 55 total employees.

8. Financial/Budget Impact

Funding for the proposed contract is budgeted under the capital programs budget of TriMet's FY2017 Adopted Budget.

9. Impact if Not Approved

Regular replacement of LIFT vehicles is required to provide reliable LIFT service. An option would be for TriMet to perform its own solicitation for these vehicles. This would duplicate the solicitation process conducted by the State of Oregon and would likely result in the same or higher pricing, as the State's agreement includes language that guarantees that the pricing submitted to the State be the lowest offered by the vendor, and leverages the collective volume of vehicles from several other agencies.

RESOLUTION 17-04-29

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH SCHETKY NORTHWEST SALES, INC. FOR THE PURCHASE OF REPLACEMENT MINIVANS FOR THE PROVISION OF LIFT SERVICE

WHEREAS, TriMet has authority under ORS 267.200 to enter into a contract with Schetky Northwest Sales, Inc. for the purchase of replacement minivans for provision of LIFT service (Contract); and

WHEREAS, the total amount of the Contract shall exceed \$500,000; and

WHEREAS, the TriMet Board of Directors (Board), by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve goods and services contracts obligating TriMet to pay in excess of \$500,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Contract shall be in conformance with applicable laws.
2. That the General Manager or his designee is authorized to execute the Contract.

Dated: April 26, 2017

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department