

Date: June 24, 2015

To: Board of Directors

From: Neil McFarlane 

Subject: RESOLUTION 15-06-33 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING MODIFICATION OF A CONTRACT WITH SCHETKY NORTHWEST, INC. FOR THE PURCHASE OF REPLACEMENT VEHICLES FOR PROVISION OF LIFT SERVICE

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (“Board”) authorize the General Manager to execute a modification to the contract with Schetky Northwest, Inc. for the purchase of replacement vehicles for provision of LIFT service.

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Reason for Board Action

Board authorization is required because the proposed modification increases the contract amount beyond the amount previously authorized by the Board.

4. Type of Action:

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

TriMet's current fleet for delivery of LIFT service consists of 253 lift-equipped mini-buses and 15 ramp-equipped minivans. Regular replacement of these vehicles is necessary. During this decade, TriMet is seeking to incrementally reduce the age of LIFT mini-buses at time of replacement to the transit industry best practice of 6 years for mini-bus type vehicles. TriMet's FY2016 Adopted Budget includes capital program funding for purchase of 49 replacement LIFT mini-buses, of which 43% is federal funding.

The 49 LIFT mini-buses to be replaced in FY2016 are 8 years old, and at the time of replacement, will average over 225,000 miles each.

6. Procurement Process

On October 26, 2011, the Board approved Resolution 11-10-77 authorizing a contract with Schetky Northwest, Inc. for the purchase of replacement LIFT mini-buses. The contract included option years, for up to a total 5-year term. The initial contract was for purchase of 84 replacement LIFT buses. On December 11, 2013, the Board approved Resolution 13-12-72 authorizing modification of the contract for purchase of an additional 27 replacement LIFT mini-buses. The proposed contract modification would exercise the last option year (5th year) of the contract, for the purchase of 49 replacement LIFT mini-buses during FY2016.

The contract is based upon a State of Oregon price agreement, procured under procedures required by the Oregon Department of Transportation, Public Transit Division. The State of Oregon issued a formal competitive Invitation to Bid for medium-size ADA-accessible buses and awarded a contract to Schetky Northwest, Inc. as the lowest responsible bidder.

The proposed contract modification for 49 replacement LIFT buses would increase the contract amount by \$4,658,565, as follows:

Board Resolution / Date	No. of LIFT Buses	Amount	Cumulative Contract Amount
11-10-77; 12/26/2011	84	\$ 7,289,997	\$ 7,289,997
13-12-72; 12/11/2013	27	\$ 2,332,233	\$ 9,622,230
15-06-33; 06/24/2015	49	\$ 4,658,565	\$ 14,280,795

7. Diversity

The contract includes TriMet, State of Oregon, and Federal Transit Administration (FTA) ("FTA") nondiscrimination, equal employment opportunity ("EEO"), and disadvantaged business enterprise ("DBE") provisions. Schetky Northwest, Inc. is a Portland, Oregon based dealer of ADA-accessible mini-buses, passenger vans, and school buses, procured from industry suppliers of such vehicles.

8. Financial/Budget Impact

Funding for the proposed contract modification is budgeted under the capital programs budget of TriMet's FY2016 Adopted Budget. Forty-three percent (43%) of the amount is federal funding, administered by the Oregon Department of Transportation, Public Transit Division.

9. Impact if Not Approved

Regular replacement of LIFT mini-buses is required to provide reliable vehicles for LIFT service. The 49 LIFT mini-buses to be replaced in FY2016 are now due for replacement. The State of Oregon price agreement procedures require the pricing submitted to the State to be the lowest offered by the vendor.

RESOLUTION 15-06-33

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING MODIFICATION OF A CONTRACT WITH SCHETKY NORTHWEST, INC. FOR THE PURCHASE OF REPLACEMENT VEHICLES FOR PROVISION OF LIFT SERVICE

WHEREAS, TriMet has authority under ORS 267.200 to enter into a contract modification with Schetky Northwest, Inc. for the purchase of replacement vehicles for provision of LIFT service (“Modification”); and

WHEREAS, the total amount of the Modification shall increase the contract amount previously authorized by the Board of Directors (“Board”); and

WHEREAS, the TriMet Board, by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve goods and services contracts obligating TriMet to pay in excess of \$500,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Modification shall be in conformance with applicable laws.
2. That the General Manager is authorized to execute the Modification.

Dated: June 24, 2015

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department